

Minutes of the
Dodge County Highway Committee Meeting
March 22, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on March 22, 2018, in the Dodge County Highway building.

ROLL CALL: The following members were present – William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. Office Manager Lori Fett, Patrol Superintendents Nate Minnig and Joe Lechner, Operations Superintendent Steve Pett, Shop Superintendent John Haase, Sal Okon, Harold Johnson, and Chet Caine were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Nelson and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MARCH 8, 2018: Minutes of March 8, 2018 were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: A letter from Town of Shields Chairman Neale Jones requesting CTH Q improvements was read.

COMMITTEE REPORTS: There were no Committee reports.

PROJECT UPDATES: The CTH C (Jersey Road – USH 151) reconstruction project is planned to start in June. Permitting and utility relocation is under way.

Gremmer and Associates has started the design for the CTH M (Watertown – Juneau) improvement projects.

The present remaining balance in the Snow & Ice Business Unit 3312 is \$747,931.20.

DISCUSS AND CONSIDER AMENDING THE UTILITY ACCOMMODATION POLICY ADDENDUM: Motion by Caine and seconded by Berres to amend the Dodge County Utility Accommodation Policy Addendum as presented. Motion carried.

REESEVILLE SATELLITE SHOP REPLACEMENT PROJECT UPDATE: Field reported on recent efforts concerning property acquisition research. No action was taken.

Dodge County Highway Committee Minutes for March 22, 2018, cont.

DISCUSS AND CONSIDER AMENDING THE ACCESS POLICY FEE SCHEDULE:

Motion by Caine and seconded by Nelson to amend the access policy fee schedule as presented. Motion carried.

DISCUSS DRIVEWAY APPEAL ON CTH G: Thompson and Sal Okon presented an appeal for converting a field entrance to a private entrance on CTH G. Motion by Berres and seconded by Caine to approve the request. Motion carried.

DISCUSS AND CONSIDER BRAND-SPECIFIC EQUIPMENT PURCHASING POLICIES: Motion by Caine and seconded by Muche to approve the Roadside Mowing Tractor Purchasing Policy. Motion carried with Berres in opposition.

Motion by Caine and seconded by Muche to approve the Mowing and Turf Maintenance Equipment Purchasing Policy. Motion carried with Berres in opposition.

Motion by Caine and seconded by Muche to approve the Patrol Truck and Equipment Purchasing Policy. Motion carried with Berres in opposition.

SUMMARY OF AIRPORT AG LAND RENTAL CONTRACTS: Field gave a summary of the current four-year ag land rental leases.

REVIEW ATV UTV ROUTE APPLICATIONS ON COUNTY ROADS IN THE TOWNS OF LOWELL, CLYMAN, EMMET, LEBANON, AND SHIELDS: Department staff gave an update on communications and town board meeting schedules relating to the ATV-UTV route application process. No action was taken. This will be considered at a future Highway Committee meeting.

DISCUSS AND CONSIDER AMENDING EXISTING RIGHT-OF-WAY NEGOTIATION POLICY: This item was laid over and will be considered at a future Highway Committee meeting.

RECOGNIZE HAROLD JOHNSON'S YEARS OF SERVICE TO THE DODGE COUNTY BOARD AND DODGE COUNTY HIGHWAY COMMITTEE: Harold Johnson was presented a plaque recognizing his years of service to the Dodge County Board and the Highway Commission.

REVIEW VOUCHER PAYMENTS AND MARCH CREDIT CARD PAYMENT REPORT: Voucher payments and the March credit card payments were reviewed.

Dodge County Highway Committee Minutes for March 22, 2018, cont.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: ATV-UTV route applications, Reeseville shop replacement progress update, and eminent domain policy amendments.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on April 5, 2018, in the Juneau office.

FIELD REVIEW: There was no field review.

ADJOURNMENT: The meeting adjourned at 10:21 a.m.

William T. Muche – Acting Chairman

Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.